

Committee(s): Health and Wellbeing Board	Dated: 7 February 2025
Subject: Annual Review of the Board's Terms of Reference	Public: For Decision
This proposal: <ul style="list-style-type: none"> • provides statutory duties • provides business enabling functions 	N/A
Does this proposal require extra revenue and/or capital spending?	N/A
If so, how much?	N/A
What is the source of Funding?	N/A
Has this Funding Source been agreed with the Chamberlain's Department?	N/A
Report of:	Town Clerk's Department
Report author:	Rhys Campbell, Governance Officer

Summary

The Annual Review of the Board's Terms of Reference enables any proposed changes to be considered in time for the annual reappointment of Committees and Boards by the Court of Common Council. The Terms of Reference for the Health and Wellbeing Board are attached at Appendix 1.

Recommendation(s)

Members are asked to:

- a) Agree that the terms of reference of the Health and Wellbeing Board, subject to any comments, be approved for submission to the Court of Common Council in April, and that any further changes required in the lead up to the Court's appointment of Committees be delegated to the Town Clerk in consultation with the Chairman and Deputy Chairman;
- b) Members consider whether any change is required to the frequency of the Board's meetings.

Main Report

1. One change has been made to the Board's Terms of Reference following a suggestion made at the previous meeting held on 13 September 2024 and a footnote has been included to explicitly distinguish between Co-Opted Members and External Members, listed at appendix 2.
2. Following consideration of any changes to the Board's Terms of Reference, then authority shall be delegated to the Town Clerk, in consultation with the Chairman and Deputy Chairman, to consider such changes in the lead up to the Court of Common Council's appointment of Boards and Committees in April 2025.

Appendices

- Appendix 1 – Court Order 2024/25 – Health and Wellbeing Board (Revised Version).

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Governance Officer

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